

CITY OF COLUMBUS
CITY COUNCIL MEETING
September 8, 2015
6:30 P.M.

ATTENDANCE

The City Council of Columbus, Kansas met September 8, 2015 at 6:30 p.m. in the City Hall Council Chambers presided over by Mayor Dexter Opela. Council members present: Dale Burton, Barbara Capron, Steve Dunlap, Mike Leighty, David Martin, Alvin Patterson, Drew Richards, W.E. Schaiff. Council members absent: Jerri Burton, Marion Morgan.

Pastor Mike Jones of Center Christian Church led the Invocation followed by the Pledge of Allegiance.

MEETING MINUTES

Leighty moved to approve Budget Hearing and Council meeting minutes of August 17, 2015 as presented. Burton Dale seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

SPECIAL MEETING MINUTES

Leighty moved to approve Special Meeting minutes of August 31, 2015 as presented. Burton Dale seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Schaiff. Voting nay: None. Abstain: Richards. Motion carried. 7-0-1.

APPROPRIATION ORDINANCE 15-388

Burton Dale moved to approve Appropriation Ordinance 15-388 as presented. Patterson seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

Mayor Dexter Opela informed the council that Attorney Robert Myers has been appointed as a Cherokee County Commissioner and will not be able to continue as the City's Prosecuting Attorney. Mayor Opela then appointed Attorney Jake Conard as the new Prosecuting Attorney.

PROSECUTING ATTORNEY APPOINTMENT

Leighty moved to approve the Mayor's appointment of Attorney Jake Conard as the Prosecuting Attorney for the City. Dunlap seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

VISITOR –*Carmen Simon*

Carmen Simon of the Kansas Department of Agriculture provided information to the council concerning State dog pound rules and regulations.

VISITOR –*Debbie Coons*

Debbie Coons representing Kansas Relay for Life came before the council to ask permission to use the City Park Saturday September 19, 2015 from noon to midnight for the annual Relay for Life Event. Mrs. Coons noted they will be responsible for park cleanup after the event.

RELAY FOR LIFE

Burton Dale moved to allow Relay for Life use of the City Park Saturday, September 19, 2015 from noon to midnight. Leighty seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

RESOLUTION 463

Dunlap moved to adopt Resolution 463 - *A Resolution fixing a time and place and providing for notice of a hearing before the Governing Body of the City of Columbus, Kansas. Be it resolved by the Governing Body of the City of Columbus, Kansas that the owner(s), their agents (s), lienholder(s) of record and occupant(s) of the following buildings or structures:712 E. Walnut, 316 E. Elm, 327 S. Tennessee (Garage Only), 210 E. Country Road, and 213 N. First Street in said City, may appear and show cause why such building(s) or structure(s) should not be condemned and/or ordered repaired and/or demolished as dangerous and/or unsafe structures. This matter is set for hearing on the 19th day of October 2015, at 6:30 p.m.* Burton Dale seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

DOWNTOWN REVITALIZATION PROGRAM PHASE III

Schaiff moved to approve the Downtown Revitalization Program letter and application as presented. Burton Dale seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

RECORDS MANAGEMENT SYSTEM

Dunlap moved to allow the Police Department to purchase a Records Management System (RMS) from Information Technologies as presented not to exceed \$8,000.00 to be paid out of the Police Equipment Reserve Fund. Burton Dale seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

ANIMAL CONTROL PURCHASE

Dunlap moved to approve purchase of two live traps for the city dog pound and a pair of boots for pound volunteer Vonda Meeks not to exceed \$200 to be paid out of Animal Control. Capron seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

ANIMAL CONTROL VOLUNTEER APPRECIATION

Burton Dale moved to approve \$100 in Chamber Bucks for Animal Control volunteer Vonda Meeks in appreciation for all the time she donates at the dog pound, to be paid out of Animal Control. Schaiff seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

EXECUTIVE SESSION

Dunlap moved to go into a fifteen minute executive session at 7:48 p.m. for personnel matters of non-elected personnel with the Council, City Administrator, Mayor, and City Attorney in attendance; regular session to resume at 8:03 p.m. Burton Dale seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

REGULAR SESSION 8:03 P.M.

EXECUTIVE SESSION

Dunlap moved to go into a ten minute executive session at 8:04 p.m. for personnel matters of non-elected personnel with the Council, City Administrator, Mayor and City Attorney in attendance; regular session to resume at 8:14 p.m. Schaiff seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Martin, Patterson, Richards, Schaiff. Voting nay: Leighty. Motion carried 7-1.

REGULAR SESSION 8:14 P.M.

LONGEVITY PAY – CITY SUPERINTENDENT

Capron moved to approve longevity pay for Jim Burton, City Superintendent, in the amount of \$640.54 payable the first payroll of December 2015. Leighty seconded the motion. Voting aye: Capron, Leighty, Martin, Patterson, Richards. Voting nay: Dunlap, Schaiff. Abstain: Burton Dale. Motion carried 5-2-1.

STEP INCREASE – CITY CLERK

Capron moved to approve step increase for Cherri Chancellor, City Clerk, to Range 14 Step D per Appendix A retro to August 16, 2015. Leighty seconded the motion. Voting aye: Capron, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: Burton Dale, Dunlap. Motion carried 6-2.

STEP INCREASE – PUBLIC WORKS FORMAN

Capron moved to approve step increase for Ron Reynolds, Public Works Forman, to Range 13 Step H per Appendix A, retro to August 2, 2015. Leighty seconded the motion. Voting aye: Capron, Leighty, Martin, Patterson, Richards. Voting nay: Burton Dale, Dunlap, Schaiff. Motion carried 5-3.

PROMOTION TO POLICE OFFICER II

Capron moved to approve promotion of Zack Hatfield to Police Officer II, Range 9 Step A per Appendix A-1 due to his graduating from the Police Academy, retro to August 30, 2015. Leighty seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

EXECUTIVE SESSION

Schaiff called for a ten minute executive session at 8:25 p.m. for personnel matters of non-elected personnel with the Council, City Administrator, Mayor, City Attorney, City Clerk and City Superintendent in attendance; regular session to resume at 8:35 p.m. Burton Dale seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Martin, Patterson, Richards, Schaiff. Voting nay: Leighty. Motion carried 7-1.

REGULAR SESSION 8:35 P.M.

HIRE SANITATION LEAD MAN

Capron moved to hire Tylor Hobson for the position of Sanitation Lead Man, Range 9 Step B per Appendix A due to experience, providing he passes all pre-employment screenings. Leighty seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

ANIMAL CONTROL OFFICER JOB DESCRIPTION

Capron moved to approve the Animal Control Officer job description at Range 7 as presented and running the ad internally and externally. Leighty seconded the motion. Voting aye: Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: Burton Dale. Motion carried 7-1.

ADMINISTRATOR EVALUATION

Dunlap asked if the City Administrator had a probation period, when he would be due for evaluation and who conducted the evaluation, Council or the Mayor. Capron stated it would be the Council because they hire the position not the Mayor. City Clerk will include copy of contract in the next council packet for review.

FOLDER EXPRESS RELOCATION INCENTIVE

Burton Dale moved to approve economic development relocation incentive package for Folder Express as presented: asbestos inspection \$1,500.00, building demolition \$5,500.00, improvement of creek channel along the southern border of the front parking lot \$8,000.00, seal coat the front parking lot \$7,500.00, abatement of water costs of \$450.00 per month for 4 years beginning with January 2016 usage; to be paid out of economic development. Leighty seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

SOCIAL MEDIA POLICY

Burton Dale moved to approve the social media policy addition to the Employee Handbook for City employees as presented. Leighty seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

ENGINEERING ESTIMATES

Leighty moved to approve gathering cost estimates for engineering services for the Crossland Park Project. Burton Dale seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

ADJOURNMENT

Burton Dale moved to adjourn the meeting at 9:19 p.m. Dunlap seconded the motion. Voting aye: Burton Dale, Capron, Dunlap, Leighty, Martin, Patterson, Richards, Schaiff. Voting nay: None. Motion carried 8-0.

Meetings:

Personnel

Thursday September 17 @ 6:00 p.m.

Cherri Chancellor City Clerk