

(First Published in the Columbus News Report _____, 2016)

ORDINANCE NO. 1373

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF COLUMBUS, KANSAS, AMENDING CHAPTER I, ARTICLE 9, SECTION 1-903 OF THE CITY CODE, REGARDING RESPONSES TO THE CITY'S REQUESTS FOR PROPOSALS AND BIDS.

WHEREAS, in order to expedite City Council meetings and proceed efficiently with the business of the City, the Governing Body establishes a procedural policy whereby responses to Requests for Proposals and Requests for Bids submitted by participating vendors and service providers shall be opened during meetings of the committees relevant to the projects and subject matter being bid.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF COLUMBUS, KANSAS.

SECTION 1: That Code 2014, Ordinance 1220 at Section 1-903 shall be amended as follows:

1-903. SUPPLIES AND CONTRACTUAL SERVICES EXCEEDING \$15,000. All supplies and contractual services, when the estimated cost thereof shall exceed \$15,000.00, shall be purchased by formal, written contract, after due notice inviting proposals.

(a) Notice inviting bids shall be published at least once in an official newspaper in the city and at least five days preceding the last day set for the receipt of proposals.

(b) The newspaper notice shall include a description of the equipment or services to be purchased, shall state where bid blanks and specifications may be secured, and the time and place for opening bids.

(c) When deemed necessary by the city council, bid deposits shall be prescribed in the public notices inviting bids. Unsuccessful bidders shall be entitled to return of such required security.

(d) Bids shall be submitted sealed to the city council or its designee; shall be identified as bids on the envelope; shall be opened during open public meetings of the committees relevant to the projects or subject matter, at a time and place stated in the public notice; and a tabulation of all bids received shall be provided to all bidders.

(e) The city council shall have the authority to reject all bids, or parts of all bids for any one or more supplies or contractual services included in the proposed contract, when the public interest will be served thereby.

(f) The city council shall have the authority to award contracts within the purview of this article. Contracts shall be awarded to the lowest responsible bidder, with the exception of professional services. In this case, qualifications and experience to the benefit of the city shall receive first consideration. Upon determination of these factors, a price or fee may be negotiated.

SECTION 2: All ordinances, resolutions or policies or parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict herewith.


SECTION 3: This ordinance shall take effect and be in force from and after passage and publication in the official city newspaper.

PASSED and APPROVED by the Governing body this 4th day of April, 2016.



Dexter Opela
Mayor

ATTEST:



Cherri Chancellor
City Clerk

(seal)

