

CITY OF COLUMBUS
CITY COUNCIL MEETING

April 2, 2018
6:30 P.M.

ATTENDANCE

The City Council of Columbus, Kansas met April 2, 2018 at 6:30 p.m. in the City Hall Council Chambers presided over by Mayor Grant Spieth. Council members present: Jerri Burton, Steve Dunlap, Ron Johnson, James Lucian, Sammye Opela, John Paradee, Alvin Patterson, Tom Pryor, Drew Richards. Council member absent: Connie Bennett.

Mrs. Toni Spieth of the Columbus Association of Churches led the Invocation followed by the Pledge of Allegiance.

CONSENT AGENDA

Burton moved to approve the consent agenda consisting of March 19, 2018 council meeting minutes and Appropriation Ordinance 18-461 as presented. City Clerk pointed out that payment to Lakeland Office Systems is \$1,000 more than stated in the previous council meeting minutes due to clerical error. Approved purchase was actually \$6,300. Corrected minutes will be included in the next council packet. Paradee seconded the motion. Voting aye: Burton, Dunlap, Lucian, Opela, Paradee. Patterson, Pryor. Voting nay: None. Abstain: Johnson, Richards. Motion carried 7-0-2.

VISITOR – DALE BURTON

Dale Burton 406 West Sycamore addressed the council with request for dead end signage at the corner of North Vermont and West Cedar Street. Burton stated sign was posted there years ago, it was damaged and never replaced.

DEAD END SIGNAGE – VERMONT/CEDAR

Dunlap moved to approve dead end sign placement at North Vermont and West Cedar Street intersection. Lucian seconded the motion. Voting aye: Burton, Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Motion carried 9-0.

City Treasurer Report –

-Cash balance report as of March 30 in your council packet.

City Superintendent Report -

- Crews have been power washing museum and working on other city buildings
- Hauled brush from drop location at City Dog Pound
- Unstopping sewer lines.
- Burton provided section of street sweeper vacuum hose and clarification on recent complaint.
- Spring Cleanup 4/16 - 4/27. Crews will spend two days in each ward.
- E-waste collection Saturday 4/28 Cherokee County Fairgrounds 9 a.m. – noon.
- Drug take back, Sherriff department, Saturday 4/28 at Applemarket.
- Asked council to send job requests through Mayor.
- Will place dumpsters at City Park and VFW pond this week.
- Open park bathrooms.
- Thank you to council for allowing recent KRWA (Kansas Rural Water Association) conference attendance. Will know results of certification testing in a couple of weeks.

City Clerk Report –

- Reminder of Legislative Breakfast, 7:30 a.m. April 16 at Maple UnCommon. Mr. Houser and Mr. Hildebrand are scheduled to be there.
- April 20-21, Governing Body Institute in Topeka, good information and networking opportunity. New Governing Body handbooks will be available.
- Cherokee County Economic Development Annual Recognition Breakfast, Wednesday May 2 at Baxter Springs Country Club from 7-9 a.m.
- Contact me if you wish to register for any of these events.
- CCMFOA spring conference update – visited with several vendors regarding codification and website, will have information in the coming weeks to review with committee.
- Attended MTI training in Leavenworth last Friday with Police Chief Daniels. Came back with some ideas to hire and retain quality recruits/employees.

Police Chief Report –

- Attended MTI training as City Clerk mentioned, will be bringing some of that information to personnel committee in the future.
- Prom Saturday 4/7.
- Stronghold Data setting up new equipment for the municipal court.
- Patrol vehicle damaged pulling out of police department garage, working with EMC insurance adjuster and body shop to get it back in rotation.
- Department computer document backup expanded.
- Need to consider additional computer storage.

City Clerk –

- One of the office computers is down, Stronghold Data is repairing.

Mayor suggested reviewing disaster recovery information again.

Fire Chief Report-

- February meeting minutes and yearly financial statement sent to the State Fireman Relief Fund in your council packets.
- Fireman annuity.
- Looking at accident insurance and life insurance for the volunteer firemen.
- Monthly meeting is also training meeting. Meeting starts at 6:30 p.m. followed by training at 7:00 last Wednesday of every month.

Dunlap expressed appreciation to the department for participation in recent funeral of Charlie Napier.

City Attorney Report-

- Draft ordinance updating cemetery plot transaction policy. *Sent to committee for review.*
- Ordinance City Administrator job description. Cleans up and combines old ordinance into one.

ORDINANCE 1419 – CITY ADMINISTRATOR JOB DESCRIPTION

Dunlap moved to approve Ordinance 1419 – *“An Ordinance by the Governing Body of Columbus, Kansas, Repealing Ordinance No. 959, Ordinance No. 1038, Ordinance No. 1072, Ordinance No. 1178 and Ordinance No. 1240 and Re-Establishing the Position of the City Administrator and a Revised Position Description.* Opela seconded the motion. Voting aye:

Dunlap, Johnson, Lucian, Opela, Paradee, Pryor, Richards. Voting nay: Burton, Patterson.
Motion carried 7-2.

PAY INCREASE – PATRICK BURNS

Opela moved to approve pay increase for Patrick Burns, Laborer, to \$10.13 per hour effective pay period beginning March 25, 2018. Richards seconded the motion. Voting aye: Burton, Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Motion carried 9-0.

PAY INCREASE – JOE CARLSON

Opela moved to approve pay increase for Joe Carlson, Equipment Operator I, to \$13.69 per hour effective pay period beginning March 25, 2018. Richards seconded the motion. Voting aye: Burton, Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Motion carried 9-0.

PAY INCREASE – DAVE DYE

Opela moved to approve pay increase for Dave Dye, Mechanic, to \$16.66 per hour retro to pay period beginning January 15, 2018. Richards seconded the motion. Voting aye: Burton, Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Motion carried 9-0.

PAY INCREASE – JUSTIN GRAHAM

Opela moved to approve pay increase for Justin Graham, Laborer, to \$10.28 per hour effective pay period beginning March 25, 2018. Richards seconded the motion. Voting aye: Burton, Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Motion carried 9-0.

PAY INCREASE – JEFF WOODS

Opela moved to approve pay increase for Jeff Woods, Equipment Operator II, to \$15.54 per hour retro to pay period beginning February 11, 2018. Richards seconded the motion. Voting aye: Burton, Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Motion carried 9-0.

HIRE FIREMAN DRIVER – CODY BURTON

Opela moved to approve Cody Burton for the position of Fireman Driver with a starting wage of \$11.31 per hour. Richards seconded the motion. Voting aye: Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Abstain: Burton. Motion carried 8-0-1.

HIRE BACKUP RELIEF DRIVER – STEVEN P. BURTON

Opela moved to approve Steven P. Burton for the position of Backup Relief Driver with a starting wage of \$10.03 per hour. Voting aye: Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Abstain: Burton. Motion carried 8-0-1.

HIRE POOL CO-MANAGER – GLENDA IBARRA

Opela moved to approve Glenda Ibarra for the position of Pool Co-Manager with a starting wage of \$11.00 per hour providing she passes all pre-employment requirements. Richards seconded the motion. Voting aye: Burton, Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Motion carried 9-0.

HIRE POOL CO-MANAGER – MICK TEDLOCK

Opela moved to approve Mick Tedlock for the position of Pool Co-Manager with a starting wage of \$11.00 per hour providing he passes all pre-employment requirements. Lucian seconded the motion. Voting aye: Burton, Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Motion carried 9-0.

COMMERCIAL PROPERTY REHABILITATION MATCHING GRANT

Lucian moved to approve Commercial Property Rehabilitation Matching Grant for Columbus Veterinary Clinic up to \$5,000. Pryor seconded the motion. Voting aye: Burton, Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Motion carried 9-0.

COMMERCIAL PROPERTY REHABILITATION MATCHING GRANT

Lucian moved to approve Commercial Property Matching Grant for Cherokee County Extension Office up to \$500. Richards seconded the motion. Voting aye: Burton, Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Motion carried 9-0.

WATER METER SOFTWARE

Burton moved to approve water meter software purchase up to \$13,000 to be paid out of water reserves. Dunlap seconded the motion. Voting aye: Burton, Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Motion carried 9-0.

RESOLUTION 530 – EMPLOYEE HANDBOOK – KEYCARD/FOB POLICY

Opela moved to adopt Resolution 530 – *A Resolution by the Governing Body Adopting the Revised, Updated Article XII of the Personnel Regulations for the Employees of the City of Columbus, Kansas.* Richards seconded the motion. Voting aye: Burton, Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Motion carried 9-0.

Old business-

None.

New business –

-Reservations for hotel rooms for 2019 Kansas Rural Water Conference open Monday April 16 would like idea of how many to reserve. Will reserve five rooms.

- GPS water valves, found about 95% so far. Working with past employees to identify the remaining 5%.

ADVERTISE CITY ADMINISTRATOR POSTION

Dunlap moved to advertise for a City Administrator with the League of Kansas Municipalities and other appropriate publications. Opela seconded the motion. Voting aye: Dunlap, Johnson, Lucian, Opela, Paradee, Pryor, Richards. Voting nay: Burton, Patterson. Motion carried 7-2.

EXECUTIVE SESSION

Opela called for a fifteen-minute executive session at 7:43 p.m. for personnel matters of non-elected personnel for employee discipline explanation with the Council, Mayor and City Attorney in attendance. Dunlap seconded the motion. Voting aye: Burton, Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Motion carried 9-0.

REGULAR SESSION 7:58 P.M.

No action taken.

Mayor-

-Career Fair at CUHS Wednesday, April 18, 2018, City Clerk, Mayor and Chief of Police attending.

- Four will be attending full depth reclamation seminar in Salina Wednesday, April 11.

Demonstration of asphalt zipper. This equipment attaches to a backhoe, chews up base, compacts material and you asphalt over the top.

- Columbus Sesquicentennial 150 Club – \$150 membership covers several commemorative items and entry to special events. Sign up through the Chamber of Commerce.

-Kansas Tax Rate and Fiscal Schedule in last Kansas Government Journal has incorrect data. You can go to the LKM website and download a corrected version.

150 CLUB

Dunlap moved to purchase Columbus Sesquicentennial 150 Club memberships for Council members, Mayor and spouse/guests to be paid out of economic development. Richards seconded the motion. Voting aye: Burton, Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Motion carried 9-0.

ADJOURNMENT

Paradee moved to adjourn the meeting at 8:07 p.m. Dunlap seconded the motion. Voting aye: Burton, Dunlap, Johnson, Lucian, Opela, Paradee, Patterson, Pryor, Richards. Voting nay: None. Motion carried 9-0.

Meetings:

Cemetery

Wednesday 4/4/2018 @ 5:30 p.m.

Personnel

Wednesday 4//2018 @ 6:30 p.m.

Property/Pool/Parks

Monday 4/09/2018 @ 5:45 p.m.

Fire

Monday 4/9/2018 @ 6:30 p.m.

Sanitation

Tuesday 4/10/2018 @ 6:30 p.m.

Cherri Chancellor City Clerk