



300 E Maple St  
Columbus, KS 66725  
Phone: (620) 429-2159  
Fax: (620) 429-1159

# AUTO-PAY ENROLLMENT FORM

We now offer Auto-Pay. Your payment is automatically deducted from your bank account. You will still receive your bill, showing in advance the exact amount and date your bank account will be debited. Payment will be verified each month on your bank statement. If you wish to cancel Auto-Pay, simply contact us.

To sign up for Auto-Pay, complete the attached enrollment form and return with your payment to:

City of Columbus  
300 E Maple St  
Columbus KS 66725

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Phone

**YES! I want to take advantage of Auto-Pay**  
When you choose this option please supply all of the information requested to the right.

**I hereby authorize** The City of Columbus The City of Columbus to charge my monthly water, sewer and garbage bill electronically to my:

Checking       Savings at

\_\_\_\_\_  
Bank or Savings Institution

I have enclosed a **VOIDED CHECK** from my checking account for this purpose. Auto-Pay drafts occur on the following dates. Please check your choice:

1st       5th       15th

I understand that I may cancel this agreement at any time simply by contacting City Hall at 429-2159.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Account Number