



300 E Maple St  
Columbus, KS 66725  
Phone: (620) 429-2159  
Fax: (620) 429-1159

# PROPERTY CODE VIOLATIONS COMPLAINT FORM

## INSTRUCTIONS

- Please use this form to report a neighborhood issue or complaint covering any of the issues listed below.
- If the specific issue is not listed, please enter that under "If other, enter violation:" and provide specifics
- Please enter the precise address where the issue is occurring. We cannot begin a case for investigation without a precise address.

\*Note: As open investigations, complainant information will be kept confidential, until a complaint is filed with the municipal court by the Code Official. Your information will be used as witness information.

## SELECT VIOLATIONS

- Outside storage: *Things that are normally stored indoors are stored in the public view*
- Dump Heap: *Trash*
- Tall Grass: *Most of the lawn is over 12 inches tall*
- Inoperative Vehicle: *No valid license plate or vehicle in a state of disassembly.  
(For such vehicles parked on the street please call the Police Department at 620-429-1332.)*
- Building Maintenance: *Examples include broken windows – siding of gutters falling off – peeling paint – sagging porches*
- Vacant Buildings: *Buildings vacant and unsecure*
- Stagnant Water / Offensive Odor: *Examples include untreated swimming pools – standing water*
- Abandoned Appliances: *Appliances stored in public view for an extended period – abandoned refrigerators and freezers stored in public view not in actual use with the door, opening, or lid unhinged, unfastened or removed*
- Public Way Obstruction: *Any fence, structure, thing or substance placed upon or being upon any street, sidewalk, alley or public ground as to obstruct same*

Please provide specifics for every checked item above:

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