



300 E Maple St
Columbus, KS 66725
Phone: (620) 429-2159
Fax: (620) 429-1159

COLUMBARIUM WORK ORDER

Funeral Home

Director of Service

Address

Person being Buried

Name on Burial Card/Deed

Vault

Niche #

Service: Chapel Graveside

Date

Time

Request Chapel
(subject to availability)

Purchase Price (\$600.00)

Opening/Closing (\$175.00)
(includes engraving)

All funeral homes need to notify Columbus City Hall (620) 429-2159, between the hours of 8:00 a.m. to 4:30 p.m. Monday - Friday.

Chapel space is available for services by reservation only. To make reservations contact Columbus City Hall (620) 429-2159, between the hours of 8:00 a.m. to 4:30 p.m. Monday - Friday.

All fees must be paid in full in advance, the burial process will not begin until this has been received. All payments must be paid to the City of Columbus, 300 E. Maple, Columbus, KS 66725.

If a police escort is needed, please contact the Columbus Police Department directly to coordinate procession services **24 hours prior** to the service at (620) 429-1332.

A COMPLETED WORK ORDER FORM MUST BE RECEIVED TWO DAYS PRIOR TO THE BURIAL
NO BURIALS ON SUNDAYS OR HOLIDAYS